



pavillio

accessing Congratulations! You have been invited to use Pavillio for your electronic timesheets.

Let's get started!

Create your password:

Locate the email with your temporary password. Be sure to look in the spam filter or junk folders as this password expires. Click the Login button in the email or go to app.pavillio.com/evv. Enter the email address of where you received the welcome email as your username, enter your temporary password, and change your password. This password expires in 7 days!

URL Access:

Go to app.pavillio.com/evv. Enter the email address of where you received the welcome email as your username, enter your temporary password, and change your password.

Google Chrome is the preferred web browser. Remember to bookmark the site!



App Access:

Download the Pavillio App:

For iOS Users: Search for Pavillio in the App Store.

For Android Users: Search for Pavillio in the Google Playstore.

Please note that this app is different from Cashé EVV and requires a new download.

Log In:

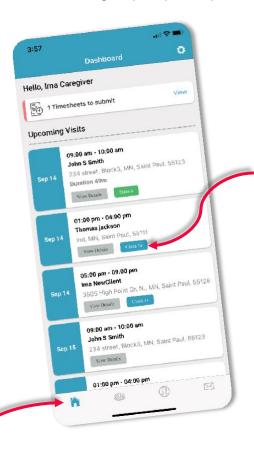
Open the Pavillio app, enter your email as your username, the password that you created and click Login.

Remember do not share your login credentials with anyone.



Clock In:

Your agency may have you use the clock in feature.



Tap Clock in to start a scheduled visit.

Home is where you will find scheduled visits and unsubmitted timesheets.

Care Recipients is where you will find tiles for the clients that you can provide services for.



Tap Clock in to start an unscheduled visit.

Clock Out:

View Decayles Clock to

3505 High Point Dr. N., MN, Saint Paul. 66128

(1)

05:00 pm - 09:00 pm Ima NewClient

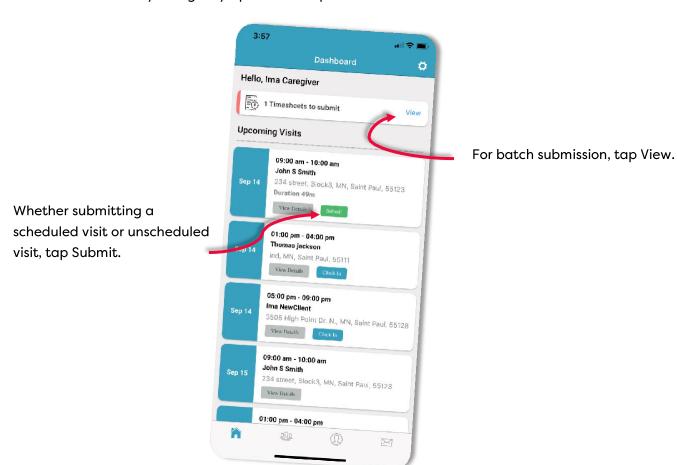
View Defails Cost in

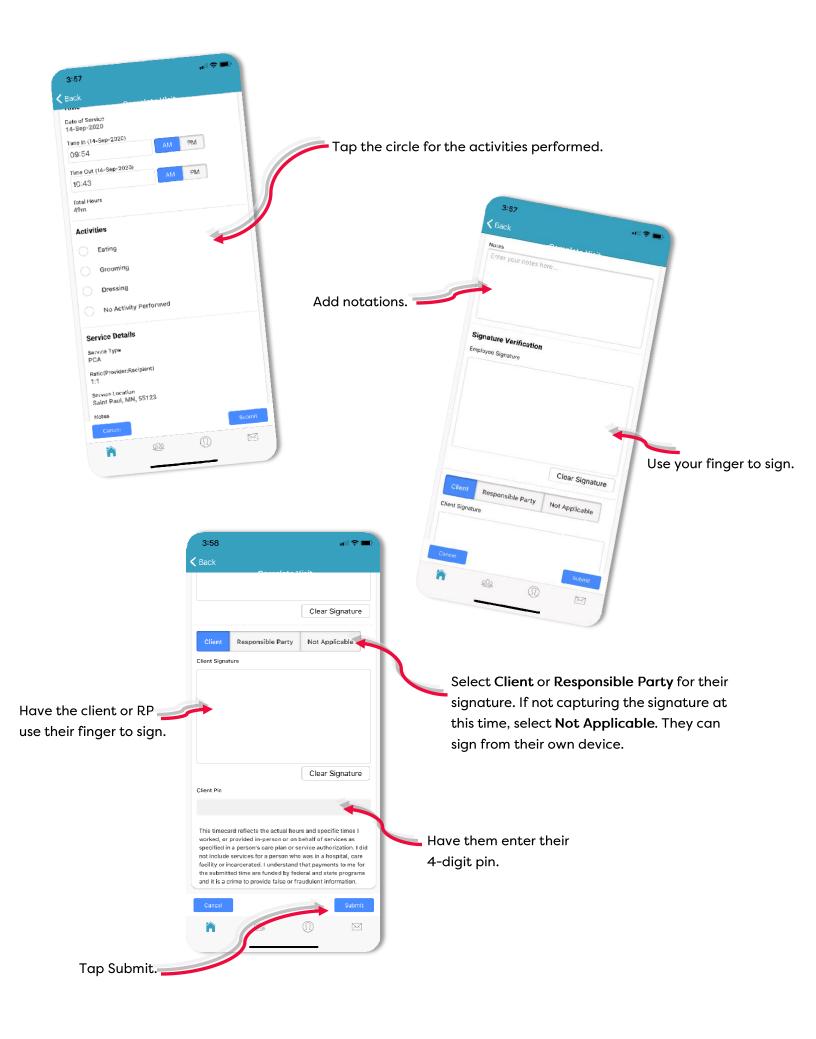
09:00 am - 10:00 am

Submit Timesheets:

Or tap Clock Out.

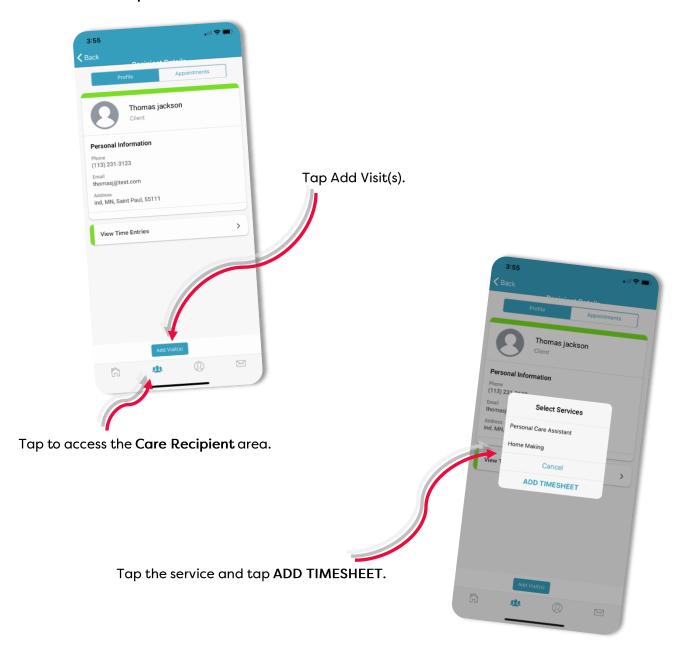
There are two ways to submit timesheets. You can submit them individually after each visit or in a batch. Please follow your agency's process and procedure.



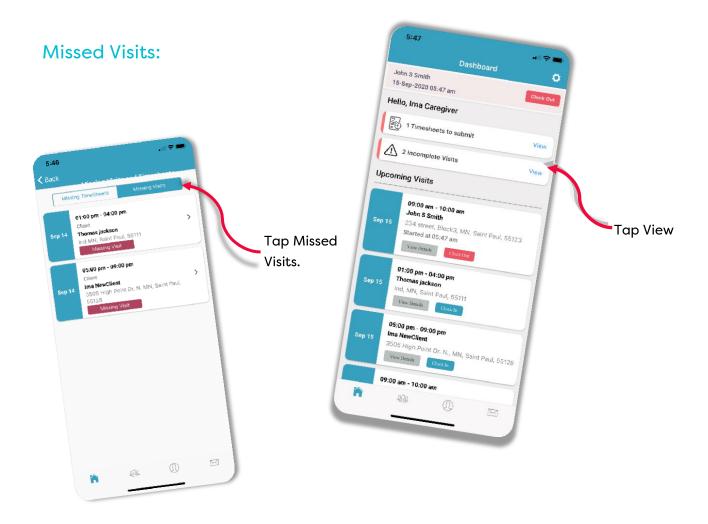


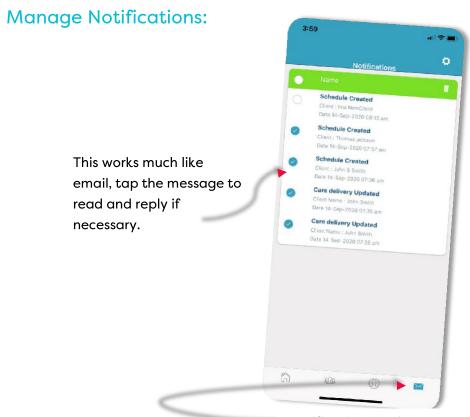
Electronic Timesheet Without Clocking In or Out:

If your agency allows you to enter an electronic timesheet without clocking in and out you will go to the Care Recipient area.



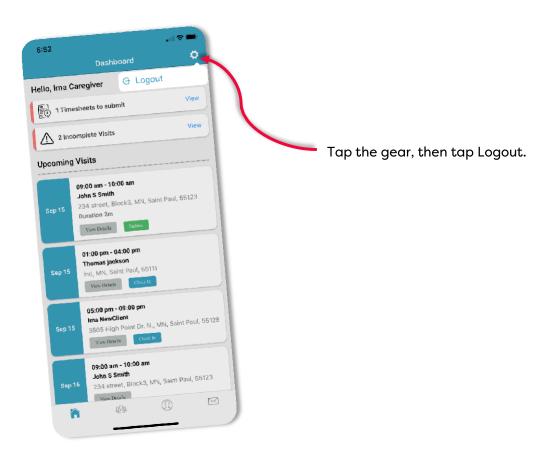






Notifications is where you will find messages from your agency.

Logout:



Support:

If you need support or assistance contact your agency.